

Name: _____

Date: _____

Coursework Planner

As you identify possible career goals, you can use this planner to help you find the courses to take *now* to prepare for the job or program of study that interests you. If you have completed *My Educational and Career Plans*, you have already identified potential career choices and their education and training requirements. You can use the information you gathered during that activity to help you organize your coursework plans.

Instructions

STEP 1 - List the courses you need to graduate.

Step 1: *Courses Required to Graduate*, on the next page, provides a list of typical high school courses organized under the headings of basic, general, and specialized courses. Use the information in Step 1 to help you organize the requirements for graduation at your school. Listing these courses may help you focus your studies in order to graduate on time. Ask your counselor to provide you with a list of courses required for graduation for the program you are currently pursuing. Write these requirements in the spaces provided in Step 1 and use a highlighter to identify courses you still need to complete to graduate.

STEP2 - Identify your 1st occupational career goal and the courses you need to take.

Write the title of your 1st occupational career choice (Career Goal 1) in the appropriate space at the top of the *Step 2: Career Goal 1* page. Then, write in the courses you still need to take (those you highlighted in Step 1) in the column labeled *Courses Still Needed to Graduate by Subject Area*. List additional courses or activities that will help prepare you for your 1st occupational choice in the column labeled *Other Helpful Courses/Extracurricular Activities*. These courses should help you improve skills needed for the occupation, help you prepare for career-related education programs in this area, and allow you to further explore your current career goals. If you have completed *My Educational and Career Plans*, use the information from the activity entitled "My Current After-High School Plans" to fill in this column. What if your high school does not offer some of the courses or activities you have listed? In this case, you may want to explore other places that offer them (e.g., adult education programs, community colleges, vocational/technical schools, on-line courses, business schools, apprenticeship programs).

STEP 3 - Identify your 2nd occupational career goal and the courses you need to take.

Write the title of your 2nd occupational career choice (Career Goal 2) in the appropriate space at the top of the *Step 3: Career Goal 2* page. Then, complete Step 3 in the same way in which you completed Step 2, focusing on your 2nd career choice.

STEP4 - Talk to your counselor and your family.

Once you have listed the courses you still need to graduate and the courses related to your career choices, consider making an appointment with your counselor to discuss your educational plans. Remember, taking appropriate courses is important; but it is not the only way to help prepare for your future in the world of work. Family and community activities can also help you ready yourself for the world of work. So, be sure to talk with family members who will want to help you as you make these important decisions about your future.

Name: _____

Step 1: Courses Required to Graduate

Basic Courses	Language Arts (e.g., English, Writing, Literature, Journalism)
	Mathematics (e.g., Algebra, Geometry, Trigonometry, Calculus, Statistics, Business Math)
	Social Sciences (e.g., History, Government, Psychology, Economics, Geography)
	Physical Sciences (e.g., Chemistry, Physics, Geology)
	Life Sciences (e.g., Anatomy, Biology, Ecology, Physiology)
General Courses	Communications (e.g., Speech, Drama)
	Art (e.g., Drawing, Painting, Commercial Art, Photography, Interior Design)
	Music (e.g., Band, Chorus, Orchestra)
	Foreign Languages (e.g., Spanish, French, Japanese)
	Health, Fitness & Recreation (e.g., Health, Physical Education)
Specialized Courses	Computer Sciences (e.g., General, Computer Programming, Web Design, Computer Networks)
	Agriculture (e.g., Agribusiness, Animal & Soil Sciences, Horticulture, Agricultural Production)
	Family & Consumer Studies (e.g., Child Care, Food Services, Clothing Design)
	Trades & Industrial Technology (e.g., Auto Mechanics, Cosmetology, Carpentry, Drafting)
Other	Other:

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Career Goal 1: _____

Step 2: Career Goal 1

	Courses Still Needed to Graduate by Subject Area	Other Helpful Courses/Extracurricular Activities
Basic Courses	Language Arts	
	Mathematics	
	Social Sciences	
	Physical Sciences	
	Life Sciences	
General Courses	Communications	
	Art	
	Music	
	Foreign Languages	
	Health, Fitness & Recreation	
Specialized Courses	Computer Sciences	
	Agriculture	
	Family & Consumer Studies	
	Trades & Industrial Technology	
Other	Other:	

Name: _____

Career Goal 2: _____

Step 3: Career Goal 2

	Courses Still Needed to Graduate by Subject Area	Other Helpful Courses/Extracurricular Activities
Basic Courses	Language Arts	
	Mathematics	
	Social Sciences	
	Physical Sciences	
	Life Sciences	
General Courses	Communications	
	Art	
	Music	
	Foreign Languages	
	Health, Fitness & Recreation	
Specialized Courses	Computer Sciences	
	Agriculture	
	Family & Consumer Studies	
	Trades & Industrial Technology	
Other	Other:	